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GOVERNMENT OF ORISSA
HOUSING & URBAN DEVELOPMENT DEPARTMENT

RESOLUTION

The 1st December 1980

Subject: Tariff for supply of water for domestic as well as industrial and commercial uses in Urban Local Bodies.

The State Government in the erstwhile Urban Development Department Resolution No.4444-PWS-15/72/UD., dated the 16th February 1972 had prescribed a set of rules titled as “Bhubaneswar Water Works Rules, 1972” for supply of drinking water in the Bhubaneswar NAC area. No rules were, however, prescribed for other Urban Local Bodies having drinking water supply systems. As a result, at present, water tariff is being realized at different rates by different Urban Local Bodies. With a view to introduce an unified rate of tariff and run the water supply schemes in such Urban Local Bodies on no-profit-no-loss basis, the State Government after careful consideration of the cost of production of water and operational and maintenance cost of the water supply schemes, have been pleased to prescribe the following rules for supply of water to all buildings, either owned by Government or private individuals both for residential and non-residential purposes as well as for Industrial and Commercial uses in all Urban Local Bodies of the State, in suppression of the above Resolutions and all other instructions issued from time to time.

1. These rules may be called “*The Orissa Water Works (Urban Local Bodies) Rules 1980*” and shall apply: -
 - (a) To all Urban Local Bodies and any other area where water supply is made from water works of such Bodies.
 - (b) For water supply to domestic and non-domestic uses in the buildings or premises owned by the State Government.
 - (c) For water supply to domestic and non-domestic uses in the building or premises owned by Central Government and other premises if any.
 - (d) For water supply to domestic and non-domestic uses in the buildings or premises owned by Local Bodies, Corporations etc.
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- (e) For water supply to domestic and non-domestic uses in the buildings or premises owned by private parties and institutions.

Provided that these rules shall not apply to such of the Urban Local Bodies, which are in direct management of water supply schemes of such Bodies, unless, however, the same is adopted by a resolution duly passed in the Council of such Bodies.

2. These Rules shall come into force with effect from the date of publication of the resolution in Orissa Gazette or from the date, the concerned Urban Local Body in direct management of the Water Supply Scheme decides by resolution of the Council to enforce the same.

3. For the purpose of these Rules, unless there is anything repugnant to the subjects or contexts:-

- (a) “Urban Local Bodies” means the Municipalities and Notified Area Councils declared as such under the provisions of Orissa Municipal Act, 1950 as amended from time to time.
- (b) “Water Works” means the Water Works of the State Government of Urban Local Bodies.
- (c) “Water Supply” means supply of protected Piped Water within the area defined in Rule-I(a).
- (d) “Chief Engineer” means the Chief Engineer, Public Health, Orissa.
- (e) “Executive Engineer” means the Executive Engineer, Public Health in charge of the Water Works.
- (f) “Water Charges” means the charges levied on account of water supply to buildings or premises or institutions for domestic or non-domestic purposes.
- (g) “Domestic Usage” means usage of water in residential buildings or premises owned by Government or private parties for all bona fide domestic purposes such as cooking, washing, drinking, toileting gardening, cleaning.
- (h) “Commercial Usage” means the use of water in Commercial Institutions, i.e. Hotels, Restaurants, Tea Stalls, Guest house, Pantha Nivas, Railway Station, Shops and Dhobi Ghats, etc.
- (i) “Industrial Usage” means the use of water for industrial purpose either small, medium or large scale Industries.
- (j) “Usage in Public Institutions” means the uses of water in Public Institution, such as Central and State Government Offices, Schools, Colleges, Corporations, Universities, Bus Stand, Religious Institutions, etc.
- (k) “Bulk Supply” means bulk supply of water for non-domestic users by State, Central Government, Institutions, Corporations, Universities, Local Bodies, etc.
- (l) “Temporary connection” means the supply of water to any place required for a temporary period either for construction of residential or non-residential buildings or of a fair, exhibition, etc.
- (m) “Water Supply Installation” means the pipe line fittings and fixtures within the house of premises or institutions for domestic or non-domestic purposes.
- (n) “Tap” means the water tap.
- (o) “Inventory Register” means the register maintained by the Public Health Engineering Department Orissa for each building exhibiting the water supply fittings and fixtures.
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- (p) "Occupant" means the owners of the premises or the person who is in occupation of Government building allotted to him.
- (q) "Gallon" means one imperial Gallon.
- (r) "Month" means a calendar month.
- (s) "Consumer" means owner of private or other buildings or lawful occupants of Government building or owner of the public places.

4. **Ownership:** - All water supply installations connected from water works outside the buildings owned by the Government in areas as under Rule 1 (a) are the properties of Government of Orissa or concerned Urban Local Bodies.

5. All such installations as mentioned in Rule 3 shall be under the control of Chief Engineer, Public Health, Orissa or the concerned Urban Local Bodies as the case may be.

6. **Responsibility:** - No consumer shall alter, extends, meddle, dislocate or mutilate any part of the installation provided in or outside the premises with prior permission of the concerned Executive Engineer or Officer-in-charge of Water Works.

7. **Security Deposit:** - Every consumer except institutions owned by the State or Central Government, shall pay in advance a security deposit as noted below and such deposits will be refunded to him when he ceases to be consumer after deducting the amount towards his arrear dues, if any.

The consumers are allowed to give the security deposit either in cash or in National Savings Certificate or State Local Boards duly hypothecated to the Executive Engineer or the Officer-in-charges of the Water Works concerned. No interest will be paid to the consumer when the security is deposited in cash.

Rate of security deposit on residential quarters owned by Government both State and Central, Corporation, Universities and Local Body.

Type of Quarters	Amount of security deposit
(i) Type-VIII, VII-NSGO and 6R or f equivalent thereto.	Rs.25.00
(ii) Type-VII, VIIR-5R, VII-C or equivalent thereto.	Rs.20.00
(iii) Type-VI, VI-R-VIR(F)4R-4R(F) & VI-C or equivalent thereto.	Rs.15.00
(iv) Type-V.V.A-3R, 3-R(F) or equivalent thereto.	Rs.13.00
(v) Type-IV, IV-A, IV-N, 2RB-2RA or equivalent thereto.	Rs.10.00
(vi) Type-II-IIR, IR or equivalent thereto.	Rs. 5.00

8. For obtaining temporary / permanent water supply connection to a Non-Government building within the area defined in Rule 1(a) the house owner will submit an application in the prescribed form as appended hereto (Appendix-I) addressed to the Executive Engineer, Public Health Division or any Officer-in-Charge along with a set of blue print plans in duplicate drawn to a scale of not less than one inch to 8 feet showing therein holding number, the layout of the premises, the proposed point of connection and fixtures and future extension if any, etc, and the

signature of the licensed plumber or contractor as provided under Rule 9 along with a non-refundable fees as mentioned below to cover the charges for scrutiny of plans and supervision.

Estimated cost of building		Amount of fees
(a) Up to Rs.20000	--	Rs. 5.00
(b) Up to Rs.20001 to Rs.50000	--	Rs.10.00
(c) Up to Rs.50001 to Rs.80000	--	Rs.15.00
(d) Up to Rs.80001 to Rs.100000	--	Rs.20.00
(e) Rs.100001 and above	--	Rs.30.00

9. After scrutiny and approval of the plans the Executive Engineer / Officer-in-charge, Water Works shall return one copy of the approved plans to the house owner and direct him to deposit necessary amount as under rule 10 below:

10. A refundable deposit of Rs.100.00 shall be made by the house owner before any house connection is given and after receipt of the approved plans from the Executive Engineer / Officer-in-charge under Rule 8 above. This will be treated as a deposit to be applied against damages, if any, done to the main water supply line or any other property of Government or the concerned Urban Local Bodies.

Estimated cost of building		Amount of fees
(a) Up to Rs.20000	--	Rs.20.00
(b) Up to Rs.20001 to Rs.50000	--	Rs.30.00
(c) Up to Rs.50001 to Rs.80000	--	Rs.45.00
(d) Up to Rs.80001 to Rs.100000	--	Rs.50.00
(e) Rs.100001 and above	--	Rs.60.00

11. The work shall have to executed by the house owner through a licensed plumber or a registered contractor of the Public Health Engineering Department with the written approval of the concerned Executive Engineer, Officer-in-charge and the said Contractor shall sign on the plan as mentioned under Rule 7 above.

12. Cost of all materials, viz., pipes, fittings, masonry etc. and labour shall be borne by the house owner and first class materials alone shall be permitted to be used.

13. The size of the ferrule shall be fixed by the Executive Engineer / Officer-in-charge on the basis of number of fixtures in a building and cost thereof will be borne by the Government / Urban Local Body.

14. Levy-Any premises or building provided with water supply installations shall be liable to pay water charges as per the following rules.

15. Water charges for domestic use of Govt. servants, of private persons – water charges shall be realized from the servants of either State or Central Govt., employees of the corporation, Boards, Universities and local bodies in occupation of Govt. buildings of their respective offices, or owner

of the private residential houses, at a rate of Rs.2.50 per 1000 gallons. Where the supply has not been metered water charges shall be realized at the following rates on tap basis:

(a) 1 st tap	--	Rs.10.00
(b) 2 nd tap	--	Rs. 6.00
(c) 3 rd and subsequent tap	--	Rs. 4.00 each

NOTE-I For calculation purposes, only two taps in every bathroom including latrine will count even if there are more.

NOTE-II Government may sanction one tap to any religious or cultural institutions free of any payment.

16. **Fixation of water meter:** Water meter will be fixed in the premises or buildings either owned by the Central Government, State Government, Local Bodies, Corporation, University or Private parties where water is used for domestic and non-domestic purposes,

17. The size of the water meter shall be fixed by the Executive Engineer / Officer-in-charge of water works on the basis of the number of fixtures in a building and the cost thereof will be borne by the concerned Government / Urban Local Body.

18. After installation of the meters the consumers concerned shall have to pay a meter rent in addition to water charges at the following rate:

Size of meter		Meter rent per month
½" size	--	Re.0.50
¾" size	--	Re.0.75
1" size	--	Re.1.00
More than 1" size	--	As would be fixed by the Executive Engineer/Officer-in-charge of water works concerned.

19. Meter will be installed at the time of effecting water connection to the building or building site and no water connection will be provided without installation of meter of non-domestic purposes.

20. Water consumption charges shall be levied for non-domestic use according to the following rates:-

- (i) Water rate for use of piped water in public institutions such as Central & State Government Offices, Schools, Colleges, Hospitals, Buildings owned by Corporation, Board, Local Bodies or Universities will be charged at the rate of Rs.3/- per 1000 gallons or part thereof. Government retain the right to fix the water rate in such cases concessionally if there be any satisfying special reasons to be recorded.
- (ii) Water rate for commercial purposes, such as shops of all types, hostels, restaurants, tea stalls, guesthouse, panthanivas, railway station, dairy farms, dhobighats etc., will be charged at the following rates:-

Gallons consumed in a month		Rate
(a) Up to 30,000 gallons	--	At Rs.3.50 per 1000 gallons or part thereof.

(b) Beyond 30,000 gallons - At Rs.1.75 per 1000 gallons or part thereof.

- (iii) Water for use of piped water for Industrial purpose in all types of small, medium and large-scale industries, either owned by Government or Corporations or private parties will be charged at Rs.3/- per 1000 gallons for single point water supply with the stipulation that up to 5 percent of the total water supply the rate will be Rs.2.50 per 1000 gallons. This rebate of Rs.2.50 per 1000 gallons upto 5 percent of the total quantity of water supplied is for domestic use of factory workers, who live in the premises.

21. Temporary Water Supply: (a) Water rate for temporary water supply for construction of houses or the fairs, melas, etc. will be charged at Rs.20.00 per tap / month.

Note On application made by the house owner to the Executive Engineer / Officer-in-charge of water works concerned, temporary water supply connection may be discontinued. On written request to the Executive Engineer / Officer-in-charge of water works, reconnection of water supply may however be resumed on payment of Rs.2.00 as reconnection fee.

- (b) Water rate for temporary water supply for construction of buildings by the contractors will be charged on the basis of consumption of water at the rate indicated in rule 20 (2) above. Meter rent will also be charged according to Rule 18 above and the meter will be supplied by Government / Urban Local Body.

22. (a) A bill in the form as appended hereto in Appendices-I and II for the water consumption charges for different purposes on the basis of the foregoing rules shall be calculated and sent to consumers by the Executive Engineer, Public Health Division / Officer-in-charge of water work on the expiry of every month and within the first week of the next month for payment on due date unless the charge is included in the monthly pay bill and is deducted from it and arranged to be deposited in favour of the Executive Engineer, Public Health / Officer-in-charge of water works.

(b) For the purposes of realizing the water charges under the provisions of Rule 15, the concerned Executive Engineer / Officer-in-charge of water works shall once intimate the monthly demand due on each consumer on the basis of sanctioned taps subject to inspection or change the number of taps. It is duty of the concerned consumer to pay his monthly dues to the Executive Engineer / Officer-in-charge of water works or his authorized agent by 15th of the next month or in the manner as shall be prescribed by Govt., unless, this charge is arranged to be directly charged to the monthly pay bill and is credited in favour of the Executive Engineer, PH Engineering-in-charge of the Division / Officer-in-charge of water works.

23. All charges as per bill as mentioned in Rule 22 or otherwise shall be paid by the consumer in the office of the Executive Engineer / Officer-in-charge of water works or to his authorized agent during office hours on working days, by 20th of the following month.

24. Rebate of Re.0.05 per rupee will be allowed on the water consumption charges over 10,000 gallon per month for the use on Commercial and Industrial purpose, if the payment is made within the prescribed period. No rebate will be allowed in case of use of water for domestic purposes.
25. If the charges remain unpaid up to the end of the said month the Executive Engineer / Officer-in-charge of water works will issue a disconnection notice giving 10 days time to deposit the billed amount.
26. If the charges still remain unpaid, the Executive Engineer / Officer-in-charge of water works will have the right to cut off the water supply connection immediately.
28. The water Supply so cut off, may be resumed only after payment of the arrears and reconnection fee of Rs.2/- along with an application for the purpose.
29. No guarantee can be given for supply of adequate quantity of water, maintaining sufficient pressure in the main and against any break down of supply on any account. No exemption or concession shall be given or claim entertained on any of the above grounds.
27. The Executive Engineer / Officer-in-charge of water works or any of his authorized person shall have free access into the premises for inspection of the installations with at least one hour's notice during the day time and the Executive Engineer / Officer-in-charge of water works will have the right to cut off the connection in case, he is satisfied that a contravention of any of the above rules has been done.
28. In case it is found that more taps have been installed over and above the sanctioned strength, water rate for such taps will be charged from the date of sanction of original taps or any other subsequent date, as may be decided upon by the Executive Engineer / Officer-in-charge of water works.
29. In such cases where a meter is installed a card shall be maintained for recording the meter reading and shall be kept it in a place, provided by the consumer to which the meter reader or any representative of the Executive Engineer / Officer-in-charge of water works will have access.
30. The consumer shall be fully responsible for the up keep of the meter, the meter card, etc.
31. Complaint, if any, relating to the accuracy of the reading shall be made in writing to the Executive Engineer, PH Division / Officer-in-charge of water works within 10 days of the recording of the reading in the meter cards for testing the meter along with test fee of Rs.5/- only.
32. On examination, if the meter is found defective, the same shall be repaired or replaced by the deposit of Rs.5 as under Rule 33 shall be refunded, but if on the other hand the meter be found recording correctly he test fee amount shall be forfeited. The decision of the Executive Engineer, PH Division / Officer-in-charge of water works shall be final in this regard.
33. Notwithstanding anything contained in Rule 33 the Executive Engineer / Officer-in-charge of water works or any of his authorized official representative may, on his own initiative inspect any meter or visit any house having water connection either for domestic or non-domestic purpose at any time during the day time with hour notice to the consumer.
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34. If no examination, any meter be found to be defective and not recording correctly, the consumption during the period dating from the last recording till the repairs or the replacement of the meter shall be calculated at the average monthly consumption registered during the last 12 months, in respect of the period for which in the opinion of the Executive Engineer / Officer-in-charge of water works, the meter is claimed not to be showing the reading correctly.

35. Meter found un-serviceable shall be replaced by the consumer as per the instruction of the Executive Engineer, PH or Officer in charge of water works concerned.

36. The Executive Engineer / Officer-in-charge of water works or any of his official authorized representative shall reduce or stop supply of water in any public main or sub-main for the purpose of repairs, renewal of regulation and distribution of pressure:

Provided that when the stoppage is over on an extensive area or is due to any exigencies which can be foreseen, such previous intimation or notice as is possible under the circumstances shall be given either through press or the beating of drums or circulation of a notice or through some such method as may be feasible.

37. Supply of water to any premises may be stopped for the purpose of making repairs, renewals or any other work connected with water supply with a prior notice, ranging from one hour to three days, as the case may be. Such notice shall be in writing if not of an emergent character. When the supply of water is disconnected for the above purpose exceeding 6 hours, the concerned Executive Engineer / Officer-in-charge of water works may arrange to supply water by portable tank or some other means.

38. These rules shall be subject to review and revision by Govt. from time to time. Any addition or alteration made in these rules shall be binding on the consumers. The State Govt. shall have the power to issue instructions from time to time, if any, required for the purpose of proper implementation of these rules.

39. All cases of doubt regarding the interpretation of these rules shall be referred to the Govt. in Housing & Urban Development Department, decision of Govt. in the matter shall be final and binding.

ORDER: Ordered that this Corrigendum be published in the Orissa Gazette and copies of the same forwarded to all Departments of Govt. /all Heads of Deptt./Accountant General, Orissa/ Deputy Accountant General, Orissa/all Revenue Divisional Commissioners/Chief Engineer, PH (Urban)/Chief Engineer, RWSS /all District Magistrates/ Director, Municipal Administration and Ex-Officio Addl. Secretary to Govt., H&U.D.Deptt. / all S.Es, PH & RWSS/ all E.Es, PH & RWSS/ all Executive Officers of Municipal Corporations, Municipalities & Notified Area Councils / Estate Officer, G.A. Deptt. / Rent Officer, GA (Rent) Department.

By Order of the Governor
Sd/-
S.MISHRA
Secretary to Government

APPENDIX I

FORM OF APPLICATION FOR WATER SUPPLY / SEWERAGE CONNECTION

Rule 8 of the Orissa Water Works (Urban Local Bodies) Rules, 1980

1. Name of the Plot owner of his/her legal heir
(IN BLOCK LETTERS) :
2. Permanent Address :
3. Present address on which correspondence can be made :
4. Number & Location of the Plot :
5. Holding Number of the Building :
6. Ward Number in which the building is situated :
7. Category of the building (i.e. Residential, Shop-cum-Residence, Shop, Hotel, Guest House, Restaurant, Tea Stall, Industries Clinic, etc.) :
8. FOR WATER CONNECTION ONLY
 - a. Temporary / Permanent
 - b. Whether any arrear water charges outstanding against the existing connection to the plot.
 - c. Size & No. of proposed over head tank, if any
 - d. Size & No. of proposed sum, if any
 - e. No. & type of different fixtures proposed

SN	Type of fixtures	No. sanctioned previously	No. for which sanction is sought	Total
(a)	Tap			
(b)	Shower			
(c)	Cistern			
(d)	Wash hand basin			
(e)	Any other tap of fixtures			

9. Whether temporary / permanent water supply

10. If so, indicate the following:-

- a. If water connection existing whether it is temporary or permanent.
- b. No. & Date of sanction
- c. Date of connection

11. The name & full local address of the registered

PHD Contractor under Government of Orissa

Through whom the work will be executed.

12. The length and diameters of the pipe line / sewer line proposed to be laid.

- a. Certified that the above information are correct to the best of my knowledge
- b. I undertake to abide by the WATER WORKS RULES, 1980. Further, I shall be bound by any addition or alteration made in these rules by the Government from time to time.
- c. I also undertake that in case no bill is received by me by 10th of any month it would be my responsibility to contact the SDO, PH, Rent Sub-Division or Officer-in-Charge of Water Works to collect and pay up the up-to-date water charges bills of my plot by 20th of that month, failing which the said SDO shall have every right to disconnect the water supply until the dues are paid.

Enclosed:

1. Drawing two nos.
2. Up-to-date Municipal Holding Receipt.

Full Signature of the Owner of the Plot
Or his / her Legal Heir

NOTE:

- (i) Copies of approved building drawings in duplicate duly attested by any Gazetted Officer drawn to a scale of not less than one inch to eight feet shall have to be submitted along with the application form properly filled in.
- (ii) The holding number, ward number, plot number, layout of the premises, proposed point of connection, length and diameter of the pipe / sewer lines and positions of the fixtures, inspection chambers and existing sewer lines and manhole drawings in indelible ink. The existing and proposed works should be differentiated by use of different colouring ink of references.
- (iii) The signature and name of the owner of his / her heir and of the registered PHD Contractor of the Government of Orissa should be furnished on the body of the drawings.
- (iv) The original approved buildings will have to be submitted for verification and return.
- (v) Record-of-right of the applicant on the plot should be produced for verification.
- (vi) A non-refundable fee as mentioned below to cover the charges for scrutiny of plans and supervision by Government will have to be deposited.

Estimated cost of building		Amount of fees
(a) Up to Rs.20000	--	Rs.5.00
(b) Up to Rs.20001 to Rs.50000	--	Rs.10.00
(c) Up to Rs.50001 to Rs.80000	--	Rs.15.00
(d) Up to Rs.80001 to Rs.100000	--	Rs.20.00
(e) Rs.100001 and above	--	Rs.30.00

FOR OFFICIAL USE ONLY

Memo No. _____ /dated the _____

Submitted to the SDO,PH Rent Sub-Division / Officer-in-Charge. The estimated cost of the buildings stands at Rs. _____ Only.

Enclosed:

Drawing – Tow nos.

Up-to-date Municipal Holding Receipt.

Sectional Officer/ Officer-in-Charge
PR Rent Section

An amount of Rs. _____ (Rupees _____) only may be deposited by the party for SCRUTINY of plans and supervision by the Government.

Enclosed:

Drawing – Tow nos.

Money Receipt – One no.

Up-to-date Municipal Holding Receipt.

Sub-Divisional Officer / Officer-in-Charge
PH Rent Section

The party has deposited an amount of Rs. _____ only towards the scrutiny fee (vide receipts No. _____ dated the _____) the application along with the drawings forwarded to the Sectional Officer No. _____ to report on the admissibility of sanction after scrutiny of plans and supervision at site.

Enclosed:

Drawing – Tow nos.

Money Receipt – One no.

Up-to-date Municipal Holding Receipt.

Sub-Divisional Officer / Officer-in-Charge
PR Rent Sub-Division

Memo No. _____ /dated the _____

Resubmitted to the SDO, PH Rent Sub-Division / Officer-in-Charge along with the scrutiny report as follows:-

- (a) There is no water supply / sewerage connection / already a temporary water supply connection to this plot.
- (b) The water supply connection is recommended to be given from the existing _____ dia distribution / rising main.
- (c) The proposed sewerage line of the plot is recommended to be connected to the existing _____ sewer.
- (d) There is no outstanding dues against this plot on this day.

Enclosed:

Drawing – Tow nos.

Money Receipt – One no.

Up-to-date Municipal Holding Receipt.

Sectional Officer / Officer-in-Charge
PH Rent Section

Memo No. _____ /dated the _____

Recommended for sanction

Sub-Divisional Officer / Officer-in-Charge

PH Rent Sub-Division

APPENDIX II

[Rule 22 of the Orissa Water Works (Urban Local Bodies) Rules, 1980]
OFFICE OF THE EXECUTIVE ENGINEER / OFFICER-IN-CHARGE OF WATER WORKS

To

Sri / Smt. / Miss Plot
No..... Unit / Area

Sub: Realisation of water tax.

Ref: Ledger Folio No.....

Dear Sir / Madam / Sirs,

As found from the consumers ledger you are to pay arrear water rent amounting to Rs..... (Rupees and paise) only up to end of March against your water supply connection to Plot No. your water supply connection to Plot No. Unit

In accordance with clause (22) of the Orissa Water Works (Urban Local Bodies) Rules, 1980 issued vide Government of Orissa, Housing & Urban Development Department's Resolution, the monthly demand is to be intimated only once to the consumer on the basis of sanctioned taps subject to inspection or change in the number of taps. The consumer is to pay his / her monthly dues by 15th of next month.

To facilitate regular monthly payment as per the provision indicated in the foregoing Para. This is to intimate that you are to pay Rs..... P..... (Rupees..... and paise) only per month for nos. chargeable points fromonwards.

You are therefore requested to pay the above arrear along with current dues of April, by 15th May failing which your water supply line will be disconnected without any further notice.

You are requested to please deposit your monthly water rent on or before 15th of next month without waiting for the bill.

Your faithfully,

Executive Engineer / Officer-in-Charge
Of Water Works

APPENDIX III

[Rule 22 of the Orissa Water Works (Urban Local Bodies) Rules, 1980]
OFFICE OF THE EXECUTIVE ENGINEER / PUBLIC
HEALTH DIVISION / OFFICER-IN-CHARGE OF WATER WORKS

Bill No..... Date.....For the month of 198

Quarter No. & Unit	Meter No.	Finish		Rate/1000 glns.	Amount	Remarks	
		Start					
		Advance	Gls.		Rs.		
Meter rent per month					Rs.		
Total for the month							
Arrear							
Grand Total							

In words:

Signature of Meter Reader-cum-Bill Clerk

Rupees and paise only

NOTE:

- (1) The Department accepts no responsibility for loss of bills in transit. The consumer shall enquire from the concerned authority if the bill is not received by 15th day of each month.
- (2) The water line is liable to be disconnected without giving any notice if the bill remains unpaid for 30 days from the last date of payment.
- (3) Collection of bills will be from 10.30 A.M. to 3 P.M. at cash counter and from 9 A.M. to 1 P.M. at Cash Counter (on each working day) opened for the purpose.
- (4) If the bill is refused, water line is liable to be disconnected.
- (5) The consumer is requested to see the meter reading himself, so as to avoid future complaint.

(Drink clean water for better health, control pollution, stop wastage of water wherever you can)